

An Introduction to the Gloucestershire Documents Online Project (GlosDocs)

A workshop at Gloucestershire Archives led by Ray Wilson, Monday 4 March 2019, 2-4.30pm

Introduction

The GlosDocs website (glosdocs.org.uk) is a GLHA project to provide its members with a means of publishing online articles, booklets, displays, maps, facsimile documents, image collections and indeed anything likely to be of interest to local historians.

Groups will be entirely responsible for the production of their own material, most likely using a word processor in the familiar A4 format. To ensure long term compatibility these documents are converted to PDF documents prior to being put online, The system can accommodate any size of printed format as well as, eventually, other media types such as audio and video. It is envisaged that in due course groups will fully manage their area of the site using the detailed guidance provided.

To enable future users to locate documents of interest, all material must be accompanied by a short description containing appropriate keywords. These descriptions will appear on the site as individual webpages (known as index pages) and will contain links to view or download the corresponding documents. The GlosDocs website has the facility to carry out a full search of the index pages, similar to a 'Google' search. Furthermore, the index pages will be available to search engines like "Google" enabling researchers world wide to find and view the material.

The site is built using Drupal a very powerful open source 'content management system' (CMS) and the web hosting service used provides 'unlimited web space'.

Workshop Content

- 1) A general discussion on what groups currently do regarding publications and how groups feel GlosDocs might be used to augment this. [The system is very flexible and is capable of adapting to the group's needs.]
- 2) Overview of GlosDocs highlighting material already online on the website
- 3) Brief Demonstration of adding material to GlosDocs (and certain other operations)
- 4) Final Discussion

Who Should Attend?

Anyone interested in publishing local history in its broadest sense, particularly those involved in creating material or running projects within a group. Website managers should certainly be interested in the CMS approach but it should be stressed that at this particular workshop little or no technical detail will be provided.

To book

Booking is essential and you should email or phone Ray Wilson (ray.wilson@coaley.net, 01453 860595). There is no charge, as the room is being kindly provided by Gloucestershire Archives. Refreshments will be provided.

You will be sent confirmation of your booking and then a few days before the event another email explaining any administrative matters and urging you to take a look at the GlosDocs site (if you have not done so). Moreover, you will be invited to say beforehand which topics are of particular importance to you and to supply material to be used in the demonstration on the day. If you have any queries please contact Ray Wilson.